

## Health and Safety Statement of Policy

The Partners of Architon LLP recognise the importance of ensuring and maintaining the health, safety and welfare of all our employees at their place of employment, travelling to/from and whilst on Client/Contractor sites.

It is our policy to do all that is reasonably practicable to prevent personal injury and damage to property and to protect everyone from foreseeable work hazards, including the public, insofar as they come into contact with the company.

It is our equal aim to ensure that the same high standards of health and safety will be reflected in the design of projects for our clients.

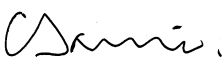
Implementation of this policy will be achieved by compliance with the legal requirements for provision of safe and adequate work systems, safety supervision and training to ensure competence in our workforce.

Co-operation on the part of all employees is vital to the success of the objectives of our Health and Safety Policy and this will be actively encouraged.

Overall responsibility for implementation and monitoring of the policy is vested in Mr C Davis, Senior Partner, and he will be assisted by the other Partners.

Architon LLP have never received any enforcement notices or prosecutions. The Health and Safety Policy (HS-01) will be reviewed at least once a year as part of the Practice Systems audit and, at the Management Review, any issues that have arisen over the previous period will be identified and remedial actions agreed. This review should be carried out with no restriction on resource or finance to ensure that the Architon Health and Safety Policy is in line with, or exceeds, current Best Practice.

Signed:



C. Davis - Senior Partner  
 For and on behalf of  
**Architon LLP**  
 23 Feb 2023



**Health and Safety Law**  
*What you need to know*

All workers have a right to work in places where risks to their health and safety are properly controlled. Health and safety is about stopping you getting hurt at work or ill through work. Your employer is responsible for health and safety, but you must help.

What employers must do for you	What you must do	If there's a problem
1 Think what could harm you in your job and the premises. It may be. It's a part of all assessments.	1 Follow the training you have received when using any work done your employer gave you.	1 If you are worried about health and safety in your workplace, talk to your employer, supervisor, or health and safety representative.
2 In a way you can understand, let employers know what will be controlled and all you who is responsible for it.	2 Take yourself the care of your own and other people's health and safety.	2 You can also look at our website for general information about health and safety at work.
3 Consult and work with you and your health and safety representatives in planning measures to keep you safe in the workplace.	3 Co-operate with your employer on health and safety.	3 If, after talking with your employer, you are still worried, you can get the advice of your local authority and the Health and Safety Executive. You can also contact the Employment Medical Advisory Service on 0800 020 0000.
4 Find out things, give you health and safety training, and to do your job.	4 Tell someone your employer, supervisor or health and safety representative if you think the work or workplace measures are putting anyone's health and safety at serious risk.	
5 Find out things, provide you with equipment and personal protective equipment, and ensure it is properly looked after.		
6 Think about, working facilities and drinking water.		
7 Think about fire and safety.		
8 Report any injuries, illnesses, and dangerous incidents under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) to your employer.		
9 Think measures that protect you in your job, but at work, or if through work. Think a hard cap or discolor, any of the common measures available where you can easily read it.		
10 Work with any other employees or contractors during the workplace or providing equipment such as safety harness, or that someone's health and safety is protected.		

Your health and safety representative: \_\_\_\_\_  
 Other health and safety contacts: \_\_\_\_\_

**Fire safety**  
 You can get advice on fire safety from the Fire and Rescue Services of your workplace fire officer.

**Employment rights**  
 Find out more about your employment rights on [www.gov.uk](http://www.gov.uk)

**HSE** Health and Safety Executive