



Quality Statement of Policy

The Practice views quality of architectural design and service as of paramount importance in an ever demanding and changing Profession.

The core aims and objectives of the Practice, and all that work with us, is to strive to ensure that the various services provided to each Client fully satisfy, or exceed, the expectations of that Client. This aim can be summarised as follows:-

1. Understanding the Client's Requirements.
2. Accuracy of information.
3. Completeness of information.
4. Ability to meet deadlines.
5. Flexibility to change.
6. Ability to work as a Team.

It is achieved through careful project planning and programming, project leadership from management level and overriding commitment and determination to provide good designs and efficient Client services which are fundamental principles of continuity success. Customer satisfaction in our performance will lead to increased levels of repeat orders and a wider acknowledgement of the Practices standing in the Profession.

In order to achieve our core aims, the Management of the Practice must adopt clear strategies that enable this to happen. We would identify below key areas of Practice is commitment in order that we thrive in the 21st Century.

ISO 9001 : 2015 Quality Management System (LRQ 0946220)

To have a certified system in place that encompasses Documented Procedures covering all activities critical to the quality of the professional services provided and a measurability of performance achieved, together with Management Team commitment to lead and promote improvement.

ISO 14001 : 2015 Environmental Management System (LRQ 4007316)

To have a certified system in place that encompasses Documented Procedures that underline the Architon commitment to protecting the environment and reinforces our Award-Winning track record.

"Investors in People" Status (Certificate 111038)

To be committed to engaging with and supporting the developments of its people from the point of staff joining the Practice and the setting up of a PDP – Personal Development Plan to subsequent updates – PDUs.

The Management Team has put in place strategies to support staff when goals and objectives are reviewed and training needs identified in order to improve an individual's and the organisation's performance.

Health and Safety Policy and Management

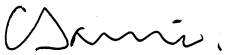
The Practice recognises the importance of ensuring and maintaining the health, safety and welfare of our employees, both in the work environment and when visiting Client / Construction Sites. It is our policy to do all that is reasonably practicable to prevent personal injury or damage to property and to protect everyone from foreseeable work hazards. The Practice actively encourages cooperation on the part of all employees and believe that this is vital to the success of the Architon Health and Safety Policy to continue our objective of never having received an enforcement notice or prosecution.

The Management of the Practice has a commitment to continually improve the effectiveness of all of the Practice Policies and Management Systems, to prevent pollution, to minimise accidents and to comply with all legal and other requirements, in order to deliver on our promises to Stakeholders, Clients and other interested parties. In addition, it is mandatory for all members of staff to conform to the requirements of these policies and procedures and their conformity is verified by regular internal and external audits.

Management of the Practice, at both Partner and Associate level, are fully aware of their responsibilities in respect of the development the company, their staff and their policies.

The above objectives and challenges are continually addressed at monthly Partner and Associates meetings in order to benefit from the development of its people, to enhance the performance of our service and to encourage future business opportunities.

Signed:



C. Davis - Senior Partner
For and on behalf of
Architon LLP
23 Feb 2023





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Certificate of Approval

This is to certify that the Management System of:

Architon LLP

Upper Deck, 17A West Street, Epsom, KT18 7RL, United Kingdom

has been approved by LRQA to the following standards:

ISO 9001:2015

Approval number(s): ISO 9001 – 00005543

The scope of this approval is applicable to:

Provision of architectural services.

David Derrick

Area Operations Manager UK & Ireland

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